

# **Undergraduate Experience Information Access Policy Clemson University Libraries**

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## **Primary Focus of Collection and Access**

### **Purpose**

To support undergraduate student success and learning, including student wellbeing, as well as library outreach to the undergraduate students of Clemson University.

### **Primary Users**

As of Fall 2020, there were 20,868 undergraduate students at Clemson University, with 3,609 first-year students, including transfer students.

### **Secondary Users**

Secondary users of the collection would include graduate students interested in outreach events, displays, or other outreach initiatives. Secondary users also include community patrons, including teachers and students from local schools.

## **Scope of In-House Collection**

The collection that supports the undergraduate experience is housed in Cooper Library. Some of these titles will be housed in the Reflection Room in Cooper Library. Materials for the circulating collection will be evaluated and selected by the Undergraduate Experience liaison.

### **Format Guidelines**

Print materials are purchased based on availability, preferences of users, and price. For some titles, both print and e-books may be purchased (or a print title may be purchased if digital access is only through a PASCAL provider).

### **Publication Date Guidelines**

Generally, the selector will purchase books published within the last two years. Exceptions would include books requested by students or staff, books that fill gaps in the collection needed for an outreach initiative or display, relevant books that support student wellbeing, or replacements for missing items.

## **Types of Materials Included in the Collection**

These material types will be selected:

- Biographies/Memoirs: Individual and collective biographies of figures that are relevant to library outreach and student success.
- Fiction titles: Titles that are relevant to displays, outreach initiatives, and support student success.
- Health and Wellbeing: Titles that are relevant to displays, outreach events, and those that support the Reflection Room in Cooper Library.
- Young Adult: Titles that are relevant to displays and outreach events and initiatives.
- DVDs: Will purchase upon request or if seen as especially supportive of student engagement, outreach, or student success.
- Streaming Video: Will purchase upon request or if seen as especially supportive of student engagement, outreach, or student success.

## **Types of Materials Excluded**

These types of materials will be excluded:

- Almanacs, Directories, and Yearbooks: No effort is made to collect this material that goes out of date quickly and whose information is readily available on the web.
- Bibliographies: Printed bibliographies are not needed in the database age.
- Dictionaries: Subject dictionaries are unnecessary considering free web resources.
- Textbooks: Textbooks used in classes taught at Clemson University will not be purchased.

## **Selection Tools**

### **Staff and Student Requests**

Staff from campus partners that support student success and undergraduate students that request specific titles or general areas for the collection to grow will be considered in the selection process.

**Reference**

Answering individual reference questions or requests for assistance provide feedback about collection gaps.

**Weeding and De-selecting**

Weeding books that have not circulated in ten years should be the focus of monograph weeding. Books in poor physical condition that can be found in other stable, Clemson-owned/accessed digital format can be discarded.