

# Sociology, Anthropology, and Criminal Justice

## Information Access Policy Clemson University Libraries

Sociology/Anthropology/Criminal Justice Librarian: Peggy Tyler  
Revised Spring, 2019

### Primary Focus of Collection

To support the curriculum and research needs of the Department of Sociology, Anthropology and Criminal Justice of Clemson University, balancing the basics of undergraduate support with the specific materials required for faculty scholarship.

The Department of Sociology, Anthropology and Criminal Justice offers programs leading to the following degrees:

- Bachelor of Arts or Bachelor of Science in Sociology
- Bachelor of Arts or Bachelor of Science in Anthropology
- Bachelor of Arts or Bachelor of Science in Criminal Justice
- Certificate in Business Anthropology and Human Behavior
- Master of Science in Applied Sociology

### UNDERGRADUATE

#### Sociology

Sociology majors focus on communication skills, research skills, administration skills, and data application and classification skills for positions in administration, supervision, management, public relations, social services, law enforcement and research, as well as graduate study.

The primary difference between the BA and the BS is that the BA requires a modern language through the 2020 level while the BS degree replaces those hours with additional science and math electives. In either degree program students choose from among four areas of concentration (general sociology, criminal justice, social services, or community studies) and fulfill the Clemson University general education requirements.

All Sociology majors must take 36 credit hours in Sociology, Anthropology or Criminal Justice including research methods and theory courses. At least twelve of the total credits required for the major must be from 4000-level sociology, rural sociology, and/or anthropology courses.

## **Anthropology**

(From the 2018-2019 Undergraduate Catalog)

BA: The Anthropology BA major prepares students for a variety of professional careers related to human resources, international business, public relations, museum and park service interpretation, health services, and other people-oriented positions in the public and private sector. In addition, the degree provides excellent preparation for graduate training in anthropology, law, health care, and business. In addition, students take a modern language and nine additional hours of social science or humanities courses related to Anthropology (from a department-approved list). These additional courses provide students with a greater depth and broader diversity of interdisciplinary knowledge useful for the direct application of an anthropological perspective to potential career paths.

BS: The Anthropology BS major prepares students for a variety of professional careers related to museum and park service interpretation, forensic science, health services, and other scientifically-oriented positions in the public and private sector. In addition, the Bachelor's degree provides excellent preparation for graduate training in anthropology, medicine, and human factors engineering. In addition, students take 15 hours of math and/or science courses (from a department-approved list). These additional courses provide students with a greater depth and broader diversity of interdisciplinary knowledge useful for the direct application of an anthropological perspective to potential career paths.

## **Criminal Justice**

(From the 2018-2019 Undergraduate Catalog)

BA: The Bachelor of Arts degree in Criminal Justice is an interdisciplinary degree that prepares students for a variety of professional careers related to law enforcement, social services and criminal investigation. In addition, the degree provides excellent preparation for graduate education in criminology and public policy. The major offers two concentrations: the General Concentration and Leadership Concentration. The General Concentration allows students to pursue a science oriented education while still selecting from a wide variety of course options. The Leadership Concentration prepares students specifically for leadership or management roles in their field. The Criminal Justice degree requires a total of 121 credits, including 35 credits in classroom work on the topics of criminal and social justice as outlined in the curriculum. In addition, students take a modern language and nine additional credits of relevant social science or humanities courses.

BS: The Bachelor of Science degree in Criminal Justice prepares students for a variety of professional careers related to law enforcement, criminal justice and public policy. The major offers two concentrations: the General Concentration and Leadership Concentration. The General Concentration allows students to pursue a science oriented education while still selecting from a wide variety of course options. The Leadership Concentration prepares students specifically for leadership or management roles in their field. The Criminal Justice degree requires a total of 121 credits, including 36 in relevant courses. In addition, students take 18 hours of math and/or science courses selected from a department-approved list. These additional courses provide students greater scientific literacy on topics relevant to the technical elements of criminal investigations, and prepare students for graduate coursework.

For more detailed information, see the Sociology Department Undergraduate webpages:  
<https://www.clemson.edu/cbshs/departments/sociology/undergraduate/index.html>

## CERTIFICATE IN BUSINESS ANTHROPOLOGY AND HUMAN BEHAVIOR

This certificate consists of three courses in cross-cultural anthropology applied to business and qualitative research methods

For more detailed information, see the certificate program webpages:

<https://www.clemson.edu/cbshs/departments/sociology/undergraduate/business-anthropology/index.html>

## GRADUATE

The graduate program emphasizes theory and practice in applied sociology and policy analysis. *This is NOT an MSW program (Master of Social Work)*. Core areas of study include:

marketing research  
educational research  
organizational consulting  
criminal justice  
environmental sociology  
survey design  
demography  
health policy  
policy analysis

For more detailed information, see the Sociology Department Graduate webpages:

[https://www.clemson.edu/graduate/academics/program-details.html?m\\_id=applied-sociology](https://www.clemson.edu/graduate/academics/program-details.html?m_id=applied-sociology)

## FACULTY

Among the research topics of current faculty are:

cybercrime	social change
organized crime	internet research
southern folklife	work and family
gender and religion	medical sociology
religiosity	bioarcheology
international migration	deviance
human trafficking	disaster preparedness
marital happiness	agriculture and food archeology of the Americas
social gerontology	forensic anthropology
environmental behavior	

## **Primary & Secondary Users**

### **Primary Users**

As of Fall, 2018, there were:

Sociology/Anthropology/Criminal Justice Faculty: 22

Undergraduate majors:

Anthropology: 30

Sociology: 125

Criminal justice: 149

Applied Sociology Master's program students: 13

### **Secondary Users**

Undergraduate students minoring in Sociology, Anthropology, or in Race, Ethnicity and Migration

Undergraduates taking Sociology/Anthropology/Criminal Justice courses for social science requirements or electives

Undergraduate and graduate students in other classes using research from the discipline

Faculty Researchers in other departments

Interlibrary loan borrowing from other campuses

Community patrons (including students from surrounding schools)

## **Scope of In-House Collection**

The Sociology/Anthropology/Criminal Justice collection is housed in Cooper Library, although some stray titles related to the discipline may end up in Special Collections, Architecture, or the Educational Media Center, if selected by those liaisons. There is also non-circulating material housed in remote storage. Materials for the circulating collection will be evaluated and selected by the Sociology/Anthropology/Criminal Justice liaison (or by other liaisons whose interests overlap with the discipline). The Head of Reference and the Sociology/Anthropology/Criminal Justice liaison will jointly and separately select materials for the Reference collection, if any such material is ever deemed necessary, keeping in mind that the Reference collection is meant to be kept as small as possible.

### **Format Guidelines**

#### **Digital Sources**

E-books are preferred for edited books that are normally accessed by chapter. All journals will be purchased in electronic form if possible. The Information Access Committee will purchase journals – the burden of purchasing journals from monograph funds has become too much of a liability for an individual subject librarian to take on.

#### **Print Sources**

Print materials are purchased based on availability, preferences of users, and price. For some titles, both print and e-books may be purchased (or a print title may be purchased if digital access is only through a PASCAL provider).

### **Language Guidelines**

Only English language materials will be purchased.

### **Geographical Guidelines**

Primary emphasis of items selected will be social issues in the United States, especially in the South. Global topics focused on in the Clemson curriculum such as organized crime, environmental and health policy, human trafficking, and family life/marriage/divorce in other countries and cultures will be purchased from all geographic areas. The archeology and anthropology of the Americas will be of primary interest, especially the Southern United States and Peru, based on curriculum and fieldwork. However, since many topics in Sociology know no geographic bounds, books about social issues in other countries may also be selected.

### **Chronological Guidelines**

Selection will focus on current, up-to-date information. However, because of required classwork in history and foundations of psychology, reprints of important older works may be selected.

### **Publication Date Guidelines**

Generally, the selector will purchase books published within the last two years. Exceptions would include books requested by faculty members, books pertaining to a new research or instruction area, or replacements for missing items.

## **Types of Materials Included in the Collection**

Along with edited books and monographs about specific subjects in Sociology, Anthropology, and Criminal Justice, these material types will be selected:

**Biographies:** Individual and collective biographies of figures important to the discipline will be purchased.

**Career guidance materials:** Career guides for majors and guides to graduate study will be purchased and updated on a regular basis.

**Citation Guides and Manuals:** A copy of the most current edition of the ASA (American Sociological Association) Style Manual will be purchased for Reference and circulation. Manuals will also be purchased for new versions of statistical software used by graduate students and faculty.

**Databases:** The Information Access Committee purchases databases, but the subject librarian provides suggestions for selection and de-selection. Databases most relevant to the Sociology/Anthropology/Criminal Justice disciplines are:

- SIFT (Sociological Index with Full Text)
- Criminal Justice Abstracts with Full Text
- Anthropology Plus
- Anthrosource
- ICPSR
- Medline
- Family Studies Abstracts
- JSTOR
- Annual Reviews

DVDs: Will purchase upon request or if seen as especially supportive of curriculum. These are quite heavily used in this discipline.

Encyclopedias: New editions and new titles in electronic formats will be purchased with both Reference and circulating funds. It is very unlikely that a print encyclopedia of any size would be purchased for the collection.

Journals: Every effort will be made to preserve the current journal collection and to add new titles as funds allow. Evaluation tools such as usage studies and faculty surveys will be used to identify journals to be discontinued.

Streaming Video: Will purchase upon request or if seen as especially supportive of curriculum. These are quite heavily used in this discipline

Theses and Dissertations: The Library maintains a local database of all theses and dissertations written at Clemson University. The Library also holds a subscription to ProQuest's *Dissertations and Theses Full Text*. In rare cases, if there is a dissertation or thesis that is not available electronically that is extremely relevant to Clemson work, it will be purchased and added to the collection.

## Types of Materials Excluded

Almanacs, Directories, and Yearbooks: No effort is made to collect this material that goes out of date quickly and whose information is readily available on the web.

Bibliographies: Printed bibliographies are dinosaurs in the database age.

Dictionaries: Subject dictionaries are unnecessary considering free web resources.

Workbooks: Books targeted for MSW practitioners or books composed of worksheets or checklists will not be purchased.

Textbooks: Textbooks used in classes taught at Clemson University will not be purchased. Other textbooks may occasionally be purchased if they support the curriculum and would be useful.

## Collection Analysis by Subject

<b>Responsible for GN (Anthropology), H-HA (General Social Sciences), HM-HX (Sociology) and call numbers – as defined by Library of Congress (LC) Breakdown of call numbers is given below, with LC subfield description and collection level at Clemson (Collection levels defined at <a href="http://www.loc.gov/acq/devpol/cpc.html">http://www.loc.gov/acq/devpol/cpc.html</a>)</b>		
<b>LC call number range</b>	<b>Psychology subfield range definition</b>	<b>Collection level</b>
GN1-890	Anthropology	Instructional support
GN49-298	Physical anthropology. Somatology	Instructional support
GN51-59	Anthropometry	Instructional support
GN62.8-265	Human variation Including growth, physical form, skeleton, nervous system, skin, etc.	Instructional support
GN269-279	Race (General)	Instructional support

GN280.7	Man as an animal. Simian traits versus human traits	Instructional support
GN281-289	Human evolution	Instructional support
GN282-286.7	Fossil man. Human paleontology	Instructional support
GN296-296.5	Medical anthropology	Instructional support
GN301-674	Ethnology. Social and cultural anthropology	Instructional support
GN357-367	Culture and cultural processes Including social change, structuralism, diffusion, etc.	Instructional support
GN378-396	Collected ethnographies	Instructional support
GN397-397.7	Applied anthropology	Instructional support
GN406-517	Cultural traits, customs, and institutions	Instructional support
GN406-442	Technology. Material culture Including food, shelter, fire, tools, etc.	Instructional support
GN448-450.8	Economic organization. Economic anthropology	Instructional support
GN451-477.7	Intellectual life Including communication, recreation, philosophy, religion, knowledge, etc.	Instructional support
GN478-491.7	Social organization	Instructional support
GN492-495.2	Political organization. Political anthropology	Instructional support
GN495.4-498	Societal groups, ethnocentrism, diplomacy, warfare, etc.	Instructional support
GN502-517	Psychological anthropology	Instructional support
GN537-674	Ethnic groups and races	Instructional support
GN550-674	By region or country	Instructional support
GN700-890	Prehistoric archaeology	Instructional support
H1-99	Social sciences (General)	Instructional support
HA154-473	Statistical data and demographics	Instructional support
HA154-155	Universal statistics	Instructional support
HM435-477	History of sociology. History of sociological theory	Instructional support
HM461-473	Schools of sociology. Schools of social thought	Instructional support
HM481-554	Theory. Method. Relations to other subjects	Instructional support
HM621-656	Culture	Instructional support
HM661-696	Social control	Instructional support
HM701	Social systems	Instructional support
HM706	Social structure	Instructional support
HM711-806	Groups and organizations	Instructional support
HM756-781	Community	Instructional support
HM786-806	Organizational sociology. Organization theory	Instructional support
HM811-821	Deviant behavior. Social deviance	Instructional support
HM826	Social institutions	Instructional support
HM831-901	Social change	Instructional support
HM1001-1281	Social psychology	Instructional support
HM1041-1101	Social perception. Social cognition Including perception of the self and others, prejudices, stereotype	Instructional support
HM1106-1171	Interpersonal relations. Social behavior	Instructional support
HM1176-1281	Social influence. Social pressure	Instructional support
HN1-995	Social history and conditions. Social problems. Social reform	Instructional support
HN30-39	The church and social problems	Instructional support
HN41-46	Community centers. Social centers	Instructional support
HN50-995	By region or country	Instructional support
HQ1-2044	The Family. Marriage. Women	Instructional support
HQ12-449	Sexual life	Instructional support
HQ19-30.7	Sexual behavior and attitudes. Sexuality	Instructional support
HQ31-64	Sex instruction and sexual ethics	Instructional support
HQ71-72	Sexual deviations	Instructional support
HQ74-74.2	Bisexuality	Instructional support
HQ75-76.8	Homosexuality. Lesbianism	Instructional support
HQ77-77.2	Transvestism	Instructional support

HQ77.7-77.95	Transexualism	Instructional support
HQ79	Sadism. Masochism. Fetishism, etc.	Minimal
HQ101-440.7	Prostitution	Instructional support
HQ447	Masturbation	Minimal
HQ449	Emasculation. Eunuchs, etc.	Minimal
HQ450-472	Erotica	Minimal
HQ503-1064	The family. Marriage. Home	Instructional support
HQ750-755.5	Eugenics	Instructional support
HQ755.7-759.92	Parents. Parenthood Including parent and child, husbands, fathers, wives, mothers	Instructional support
HQ760-767.7	Family size	Instructional support
HQ767.8-792.2	Children. Child development	Instructional support
HQ793-799.2	Youth. Adolescents. Teenagers	Instructional support
HQ799.5-799.9	Young men and women	Instructional support
HQ799.95-799.97	Adulthood	Instructional support
HQ800-800.4	Single people	Instructional support
HQ801-801.83	Man-woman relationships. Courtship. Dating	Instructional support
HQ802	Matrimonial bureaus. Marriage brokerage	Instructional support
HQ802.5	Matrimonial advertisements	Instructional support
HQ803	Temporary marriage. Trial marriage. Companionate marriage	Instructional support
HQ804	Breach of promise	Minimal
HQ805	Desertion	Minimal
HQ806	Adultery	Instructional support
HQ811-960.7	Divorce	Instructional support
HQ961-967	Free love	Instructional support
HQ981-996	Polygamy	Instructional support
HQ997	Polyandry	Instructional support
HQ998-999	Illegitimacy. Unmarried mothers	Instructional support
HQ1001-1006	The state and marriage	Instructional support
HQ1051-1057	The church and marriage	Instructional support
HQ1058-1058.5	Widows and widowers. Widowhood	Instructional support
HQ1060-1064	Aged. Gerontology (Social aspects). Retirement	Instructional support
HQ1073-1073.5	Thanatology. Death. Dying	Instructional support
HQ1075-1075.5	Sex role	Instructional support
HQ1088-1090.7	Men	Instructional support
HQ1101-2030.7	Women. Feminism	Instructional support
HQ1871-2030.7	Women's clubs	Instructional support
HQ2035-2039	Life skills. Coping skills. Everyday living skills	Instructional support
HQ2042-2044	Life style	Instructional support
HS1-3371	Societies: secret, benevolent, etc.	Minimal
HS101-330.7	Secret societies	Minimal
HS351-929	Freemasons	Minimal
HS951-1179	Odd Fellows	Minimal
HS1201-1350	Knights of Pythias	Minimal
HS1355	Other societies	Minimal
HS1501-2460.7	Other societies. By classes	Minimal
HS1501-1510	Benevolent and "friendly" societies and mutual assessment fraternities	Minimal
HS1525-1560	Religious societies	Minimal
HS1601-2265	Race societies	Instructional support
HS2275	Occupation societies	Minimal
HS2301-2460.7	Political and "patriotic" societies	Minimal
HS2501-3371	Clubs. Clubs and societies for special classes Including boys' societies, Boy scouts, girls' societies	Instructional support
HT51-1595	Communities. Classes. Races	Instructional support
HT51-65	Human settlements. Communities	Instructional support



HT101-395	Urban groups. The city. Urban sociology	Instructional support
HT161-165	Garden cities. "The city beautiful"	Out of Scope (Material selected by City and Regional Planning Librarian)
HT165.5-169.9	City planning	Out of Scope (Material selected by City and Regional Planning Librarian)
HT170-178	Urban renewal. Urban redevelopment	Out of Scope (Material selected by City and Regional Planning Librarian)
HT201-221	City population Including children in cities, immigration	Instructional support
HT231	Effect of city life	Instructional support
HT251-265	Mental and moral life	Instructional support
HT281	Recreation. Amusements	Instructional support
HT321-325	The city as an economic factor. City promotion	Out of Scope (Material selected by City and Regional Planning Librarian)
HT330-334	Metropolitan areas	Minimal
HT351-352	Suburban cities and towns	Minimal
HT361-384	Urbanization. City and country	Minimal
HT388	Regional economics. Space in economics	Out of Scope (Material selected by City and Regional Planning Librarian)
HT390-395	Regional planning	Out of Scope (Material selected by City and Regional Planning Librarian)
HT401-485	Rural groups. Rural sociology	Instructional support
HT601-1445	Classes	Instructional support
HT621-635	Origin of social classes	Instructional support
HT641-657	Classes arising from birth Including royalty, nobility, commons	Instructional support
HT675-690	Classes arising from occupation	Instructional support
HT713-725	Caste system	Minimal
HT731	Freedmen	Instructional support
HT751-815	Serfdom	Minimal
HT851-1445	Slavery	Instructional support
HT1501-1595	Races Including race as a social group and race relations in general	Instructional support
HV1-9960	Social pathology. Social and public welfare.	Instructional support
HV40-69	Social service. Social work. Charity organization and practice	Instructional support
HV85-525	By region or country	Instructional support
HV530	The church and charity	Instructional support
HV541	Women and charity	Instructional support
HV544	Charity fairs, bazaars, etc.	Minimal
HV544.5	International social work	Instructional support
HV547	Self-help groups	Minimal
HV551.2-639	Emergency management	Instructional support
HV553-639	Relief in case of disasters	Instructional support
HV560-583	Red Cross. Red Crescent	Instructional support
HV599-639	Special types of disasters	Instructional support
HV640-645	Refugee problems	Instructional support
HV650-670	Life saving	Minimal
HV675-677	Accidents. Prevention of accidents	Instructional support

HV680-696	Free professional services Including medical charities	Minimal
HV697-4959	Protection, assistance and relief	Instructional support
HV697-3024	Special classes	Instructional support
HV697-700.7	Families. Mothers. Widow's pensions	Instructional support
HV701-1420.5	Children	Instructional support
HV835-847	Foundlings	Instructional support
HV873-887	Destitute, neglected, and abandoned	Instructional support
HV888-907	Children with disabilities	Instructional support
HV931-941	Fresh-air funds	Instructional support
HV959-1420.5	Orphanages. Orphans	Instructional support
HV1421-1441	Young adults. Youth. Teenagers	Instructional support
HV1442-1448	Women	Instructional support
HV1449	Gay men. Lesbians	Instructional support
HV1450-1494	Aged	Instructional support
HV1551-3024	People with disabilities Including blind, deaf, people with physical and mental disabilities	Instructional support
HV3025-3174	Special classes. By occupation	Instructional support
HV3025-3163	Mariners	Minimal
HV3165-3173	Shop women, clerks, etc.	Minimal
HV3174	Other. By occupation	Minimal
HV3176-3199	Special classes. By race or ethnic group	Instructional support
HV4005-4013	Immigrants	Instructional support
HV4023-4470.7	Poor in cities. Slums	Instructional support
HV4480-4630	Mendicancy. Vagabondism. Tramps	Minimal
HV4701-4890.9	Protection of animals. Animal rights. Animal welfare	Instructional support
HV4905-4959	Animal experimentation. Anti-vivisection	Instructional support
HV4961-4995	Degeneration	Instructional support
HV5001-5720.5	Alcoholism. Intemperance. Temperance reform	Instructional support
HV5725-5770	Tobacco habit	Instructional support
HV5800-5840	Drug habits. Drug abuse	Instructional support
HV6001-7220.5	Criminology	Instructional support
HV6035-6197	Criminal anthropology Including criminal types, criminal psychology, prison psychology, causes of crime	Instructional support
HV6201-6249	Criminal classes	Instructional support
HV6250-6250.4	Victims of crimes. Victimology	Instructional support
HV6251-6773.55	Crimes and offenses	Instructional support
HV6774-7220.5	Crimes and criminal classes	Instructional support
HV7231-9960	Criminal justice administration	Instructional support
HV7428	Social work with delinquents and criminals	Instructional support
HV7431	Prevention of crime, methods, etc.	Instructional support
HV7435-7439	Gun control	Instructional support
HV7551-8280.7	Police. Detectives. Constabulary	Instructional support
HV7935-8025	Administration and organization	Instructional support
HV8031-8080	Police duty. Methods of protection	Instructional support
HV8035-8069	Special classes of crimes, offenses and criminals	Instructional support
HV8073-8079.35	Investigation of crimes. Examination	Instructional support
HV8079.2-8079.35	Police social work	Instructional support
HV8079.5-8079.55	Traffic control. Traffic accident	Out of Scope (Material selected for Psychology and Civil Engineering)

HV8081-8099	Private detectives. Detective bureaus	Instructional support
HV8130-8280.7	By region or country	Instructional support
HV8290-8291	Private security services	Minimal
HV8301-9920.7	Penology. Prisons. Corrections	Instructional support
HV9051-9230.7	The juvenile offender. Juvenile delinquency. Reform schools, etc.	Instructional support
HV9261-9430.7	Reformation and reclamation of adult prisoners	Instructional support
HV9441-9920.7	By region or country	Instructional support
HX1-970.7	Socialism. Communism. Anarchism	Instructional support
HX519-550	Communism/socialism in relation to special topics	Instructional support
HX626-696	Communism: Utopian socialism, collective settlements	Minimal
HX806-811	Utopias. The ideal state	Minimal
HX821-970.9	Anarchism	Minimal

## Access to Information Not Owned by Clemson

### Interlibrary Loan/PASCAL

The primary access point for books and journals not owned or accessible by the Libraries will be PASCAL and Interlibrary Loan. This service is free to Clemson University students, faculty, and staff. This service is not available to the general public.

### Commercial Document Suppliers

Document delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty, or staff if the needed information is not available from interlibrary loan sources. This service is not available to the general public.

## Selection Tools

### Faculty and Graduate Student Requests

Faculty and graduate students request specific titles in person, by email, or via forwarded ILL requests

### Reference and Instruction

Answering individual request for research assistance and learning about current research topics during instruction sessions provide feedback about collection gaps.

## Weeding and De-selecting

### MONOGRAPHS

Weeding directories, almanacs, badly-dated reference material and books that have not circulated in ten years should be the focus of monograph weeding. Care should be taken to keep books of value for history/foundation coursework (i.e., primary sources and biographical/historical material on the history of the discipline). Books in poor physical condition that can be found in the Hathi Trust or other stable, Clemson-owned/accessed digital format can be discarded.

Some of this weeded material that is not widely held by other South Carolina libraries can be moved to remote storage to see if it will be requested by users, but most should be being permanently removed from the collection.

## JOURNALS

Individual volumes of print journals that can be found in JSTOR or other stable subscription services can be discarded. All other bound journals should be sent to remote storage, since “scan and deliver” can easily be centralized at that location and make them readily available (depending on storage space continuing to be available). Current, unbound issues of journals that are only received in paper should continue to be kept in Cooper until they are bound and sent to remote storage (on a workflow schedule that is best for technical services).