

Parks, Recreation, & Tourism Management
Information Access Policy
Clemson University Libraries

PRTM Librarian: C. Nichols

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I. Purpose: To support informational, research and teaching needs associated with the degree programs in Parks, Recreation, & Tourism Management (PRTM). The Clemson University PRTM Department offers programs leading to the following degrees: Bachelor of Science, Master of Parks, Recreation & Tourism Management (M.PRTM), Master of Science (M.S.), and Doctor of Philosophy (Ph.D.).

A. Curriculum

1. The undergraduate PRTM curriculum provides students with extensive exposure to the social, physical, and biological sciences required to manage leisure service programs and resources. Graduates are prepared for a variety of careers; individual career interests are met by permitting each student to select an emphasis area.

PRTM Emphasis Areas:

Community Recreation, Sport and Camp Management (CRSCM)

Park and Protected Area Management

Therapeutic Recreation

Travel & Tourism Management

Professional Golf Management

B. Users

1. Primary Users: PRTM (2010)

Undergraduate majors: 443

Master's program: 23

Doctoral program: 36

Faculty: 19

2. Secondary Users: PRTM minors

Athletic Leadership emphasis area students (School of Education)

All library users, given the interdisciplinary nature of the program and the general interest topics in recreation and sports.

II. Scope of In-House Collection

The primary PRTM collection will be housed in the R.M. Cooper Library. Materials for the circulating collection will be evaluated and selected by the PRTM liaison. The Head of Reference will select materials for the reference collection.

A. Format Guidelines

1. Print Sources

Books and journals will be the primary formats collected. Books accompanied by computer disks or CD-ROMs may also be selected.

2. Electronic Sources

Electronic sources will be purchased if they support PRTM research and if funds are available.

B. Language Guidelines

Primarily English language materials will be purchased

C. Geography Guidelines

Primary emphasis is on leisure and recreation in North America. However, many topics in PRTM are not geographically restricted, so books about tourism/recreation in other parts of the world may also be selected.

D. Chronological Guidelines

Selection will focus on current, up-to-date information. Important new works about the history of leisure or sport may be selected.

E. Publication Date Guidelines

Generally the selector will purchase books published within the last two years. Exceptions may include books requested by faculty members or books highly recommended in a review source.

F. Types of Materials Included in the Collection

Almanacs and Yearbooks: Purchased for the Reference collection.

Bibliographies: Narrow subject scope bibliographies will be selected for topics that either do not have a large representation in the collection or for topics that have generated a prolific amount of literature.

Biographies: Collections of biographical sketches are usually purchased for the Reference collection. The biographies of notable naturalists and park service officials may be selected for the general collection. Biographies of famous athletes may also be purchased.

Career guidance materials: Guides for careers in sports, leisure, hospitality, tourism, and recreation and job-seeking books for related fields may be purchased. Directories that list

employers and internship possibilities for these fields may also be purchased for the Reference collection.

Databases: Electronic databases that can be used to locate journal articles and other publications for research in PRTM will be purchased with Online, Reference, and/or Serial funds. Given the interdisciplinary nature of PRTM research topics, the Library provides access to many databases that contain relevant information. Current offerings include:

CAB Direct Health Reference Center	General Business File Contemporary
SPORT Discus ERIC	Women's Issues
PsycINFO America: History & Life	Dissertation Abstracts
Expanded Academic ASAP	SIRS (Social Issues Research)
Web of Science	Agricola Biological & Agricultural Index
ISI Current Contents Ingenta	WorldCAT
Sociological Abstracts Lexis/Nexis	

Dictionaries: Purchased for the Reference collection. No effort is made to collect dictionaries for the circulating collection.

Directories: Purchased for the Reference collection. No effort is made to collect directories for the circulating collection.

Encyclopedias: New editions and new titles will be purchased for the Reference collection. Older editions of encyclopedias may be retained in the circulating collection.

Handbooks and Manuals: Current, authoritative handbooks and manuals may be purchased to support the curriculum.

Journals: Every effort will be made to maintain current journal subscriptions and to add new titles as funds allow. As the PRTM Department adds new emphasis areas, it is essential to evaluate journals needed to support the curriculum. Evaluation tools, such as faculty surveys and theses citation analysis, will be used to identify core journals and faculty/graduate student favorites to ensure they remain in the collection.

Electronic Journals: If a journal subscription is available in electronic format, the Library will provide access through the Electronic Journals page. New subscriptions will be in electronic form whenever possible.

Periodical Indexes: The library retains current subscriptions to the following indexes and abstracts that can be used for PRTM research:

Education Index
Leisure, Recreation, & Tourism Abstracts
Physical Education Index
Social Science Index

Theses and Dissertations: The library will retain two copies of all theses and dissertations written for the M.S. and Ph.D. in PRTM at Clemson University: one copy in Cooper Library, one in Special Collections. If funds allow, theses and dissertations from other universities with similar programs and research topics may be purchased for the collection. However, in most instances graduate publications from other institutions must be obtained through Interlibrary Loan

G. Types of Materials Excluded

Textbooks: Textbooks used in classes taught at Clemson University will not be purchased. Other textbooks may occasionally be purchased if they support the curriculum.

Audiotapes and Videotapes: Will not make an effort to purchase unless specifically requested by a faculty member.

H. List of Core Journals

Annals of Tourism Research	Journal of the American Water Resources Association
Biological Conservation	Journal of Travel & Tourism Marketing
Coastal Management	Journal of Travel Research
Environment and Behavior	Journal of Wildlife Management
Environment and Planning	Leisure Sciences
Environmental Conservation	Leisure Studies
Event Management	Leisure/Loisir
International Journal of Hospitality Management	Loisir et société = Society and leisure.
Journal of Environmental Management	Research Quarterly for Exercise and Sport
Journal of Environmental Psychology	SCHOLE
Journal of Experimental Psychology	Society and Natural Resources
Journal of Forestry	Sociology of Sport Journal
Journal of Gerontology	The Gerontologist
Journal of Interpretation Research	Therapeutic Recreation Journal
Journal of Leisurability	Tourism Analysis
Journal of Leisure Research	Tourism Management
Journal of Park & Recreation Admin.	Tourism Recreation Research
Journal of Personality & Social Psychology	Tourism Review
Journal of Sport Management	Travel and Tourism Analyst
Journal of Teaching in Physical Education	

III. Collection Analysis by Subject

A. Library of Congress Subject Headings and Call Number Ranges

1. Description	Call Number
Travel. Voyages and travels (General)	G149-180
Customs relative to private and public life	GT500-2370
Recreation & Leisure	GV1-1860
Leisure Management	GV181
Outdoor Life / Outdoor Recreation	GV191.2-200.66
Physical Education & Training	GV201-555
Sports, Athletes, Physical Education	GV706
Coaching	GV711
Sports Management	GV713
Sports Marketing & Economics	GV716
Individual Sports (football, baseball, etc)	GV764-1198
Golf Management	GV961-984
Games & Amusements	GV1199-1570
Recreation Law & Legislation	KF1290
Sports Law & Legislation	KF3989
Therapeutic Recreation	RM736.7
Parks & Public Reservations	SB481-485
Festivals & Special Event Planning	AS6, GT3930-3980
Museums	AM1-AM160
Botanical Gardens	SB317.5; QK71

B. Level of Collecting

Approximately 75% of the books ordered for the PRTM collection should support the undergraduate curriculum. Titles should be reviewed on an individual basis, and the selector should determine which courses the book will support (See Appendix A). Since many courses are offered at both the 400 and 600 level, both undergraduate and graduate students benefit from books selected for these subjects.

IV. Access to Information not On-Site

A. Interlibrary Loan

The primary access for books and journals not owned or accessible by the Libraries will be Interlibrary Loan. This service is free to Clemson University students, faculty, and staff.

B. Commercial Document Suppliers

Document delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty, or staff if the needed information is not available from interlibrary loan sources.

C. Full-text Article Databases

Many of the article indexes and databases available through the Library's home page include full-text journal and magazine articles. Expanded Academic offers full-text of several tourism and leisure journals.

D. Web Sites

There are many excellent resources for PRTM research that can be accessed via the Web. Due to the ephemeral nature of many web sites, a list of sites will not be provided in this document.

V. Monograph Selection Tools

A. Review Sources

Choice
Leisure, Recreation, & Tourism Abstracts
Library Journal
Amazon.Com book reviews
Book reviews in core journals

B. Approval Plans

Approval plans for books and notification slips are arranged with Yankee Book Press to ensure arrival/notification of titles that fit the needs of the library's circulating collection. The approval plan will be reviewed yearly.

C. Publisher's Catalogs & Publisher's Web Pages

Leisure/Recreation publishers include:

AltaMira Press	http://www.altamirapress.com
Butterworth-Heinemann	http://www.bhusa.com
CABI	http://www.cabi-publishing.org/Leisure.asp
Charles C. Thomas	http://www.ccthomas.com
Cognizant Communication	http://www.cognizantcommunication.com
Fitness Info Tech	http://www.fitinfotech.com
Human Kinetics	http://www.humankinetics.com
Idyll Arbor	http://www.idyllarbor.com
Island Press	http://www.islandpress.com
Kluwer Academic	http://www.wkap.nl
Oxford University Press	http://www.us.oup.com
Prentice Hall	http://www.prenhall.com
Routledge	http://www.routledge-ny.com
Sagamore	http://www.sagamorepub.com
Travel Industry Association	http://www.tia.org/pubs
University Press of America	http://www.univpress.com
Venture Publishing	http://www.venturepublish.com
Wiley	http://www.wiley.com
World Tourism Org	http://www.world-tourism.org

D. Faculty / Staff / Student Requests

Book requests received by PRTM faculty members will be given first priority. Graduate and undergraduate students are also encouraged to submit book order requests.

E. Deselection (Weeding) Guidelines

Books will be removed from the collection if they are in such bad condition that they cannot be repaired.

Duplicate copies of books published prior to 1980 that have not circulated will be considered for weeding.

Serials (journals) published prior to 1970 that have not circulated in over ten years may be evaluated for removal from the collection or for remote storage facilities.

VI. Evaluation Tools

A. SAS Reports

B. Journal Citation Reports of the Social Sciences Citation Index

C. Indexes & Abstracts

LRTA.

SPORT Discus

D. Books for College Libraries

E. Faculty Teaching & Research Interests

A listing of PRM faculty and their interest areas is available on the Internet:

http://www.hehd.clemson.edu/prtm/about_us/faculty.php

VII. Collection Assessment & Planning

A. Qualitative Measures

1. Bibliographies

Comparison of our holdings with standard bibliographies, such as Books for College Libraries, ACRL lists for special topics, and Choice magazine's "outstanding academic books of the year" list.

Libraries at institutions with similar programs often publish bibliographies of recent acquisitions. For example: the Nestle Library at the Cornell School of Hotel Administration distributes a quarterly accessions list that includes many tourism, recreation, and hospitality management titles and the City Planning & Landscape Architecture Library at University of Illinois/UC sends out a quarterly book list that includes titles in city planning, ecology & conservation, natural resource management, heritage tourism, and sustainable development.

2. Clemson Benchmark Institutions

Auburn Purdue

Georgia Tech Texas A&M

Iowa State University of California at Davis

Michigan State Virginia Tech

North Carolina State

3. User Surveys

Surveys should be conducted to determine how PRTM students and faculty perceive the collection. What do they feel is weak and what is strong about the collection?

Surveys could also be used to find out what resources/services users would like added and if there are any they could do without.

B. Quantitative Measures

1. 6/2004-7/2009

	05/06	06/07	07/08	08/09	09/10	10/11
Articles	210	40	25	103	45	4
Books	67	30	23	103	45	0
Total	277	70	48	206	90	4

2. Circulation Statistics

Listed below are subjects which books have consistently high levels of circulation. An asterisk (*) designates subjects with extremely high circulation statistics (40 circs or more for many books).

Call Number	Subject
AS6	conference & meeting planning
G155	tourism planning, ecotourism, tourism marketing
GV14	concepts of leisure & recreation
GV14.4	psychology of leisure
GV21-23	ancient sport, olympics
GV171	community recreation
GV181	recreation programming, administration*
GV182	recreation economics, financing
GV183	recreation for disabled persons
GV191	outdoor recreation
GV198	camp counseling & management
GV200	outdoor survival skills*
GV346-351	college athletics*
GV475/476/504	judo, karate, tai chi chuan
GV706	psychology of sport*
GV709	women in sport
GV713	sports management
GV716	sports marketing*
GV776	whitewater rafting (collection outdated)
GV811	sailing (collection very outdated)
GV837	swimming
GV840	scuba diving (collection outdated)
GV867	baseball
GV943	soccer*
GV965-975	golf
GV995	tennis

GV1003/1017	racquetball
GV1041	bicycling
GV1061	running
GV1111/1114	Asian fighting, karate, judo
GV1201	games & activities
GV1445-1455	chess* (collection outdated)
GV1853	Disney
KF1290	risk management for parks and leisure services
KF3989	legal aspects of sport
RM736.7	therapeutic recreation
SB481	national parks, all aspects

Appendix A:
PRTM Courses offered at Clemson University

PRTM 195 PGM Seminar
PRTM 198 Creative Inquiry—PRTM I
PRTM 200 Profession and Practice in PRTM
PRTM 206 Practicum I
PRTM 207 Practicum II
PRTM 221 Delivery Systems for Parks, Recreation, and Tourism
PRTM 220 Conceptual Foundations of Parks, Recreation, and Tourism
PRTM 222 Program and Event Planning in Parks, Recreation, and Tourism
PRTM 223 Administration/Management in Parks, Recreation, and Tourism
PRTM 224 Legal Aspects of Parks, Recreation, and Tourism
PRTM 241 Intro to CRSCM
PRTM 270 Intro Rec Res Mgt
PRTM 281 Intro to Golf Mgt
PRTM 282 Principle Golfer Dev
PRTM 283 Adv Mth Golf Teaching
PRTM 295 PGM Seminar II
PRTM 298 Creative Inquiry
PRTM 311 Therapeutic Recrea
PRTM 320 Recreation Policy
PRTM 325 Global Persp in Rec
PRTM 330 Visit Ser & Interp
PRTM 342 Intro to Tourism
PRTM 343 SPLASP of Tourist
PRTM 344 Tourism Markets and Supply
PRTM 345 Tourism Management
PRTM 346 Heritage Tourism
PRTM 349 Survey Tourism Sites
PRTM 351 PRTM Risk Mgt./Cert
PRTM 383 Golf Shop Operations
PRTM 390 Independent Study PRTM
PRTM 391 Critical Iss in TRSM
 Parks and Public Lands of CA
 Sport Tourism
PRTM 392 Special Event Mgt
PRTM 395 PGM Seminar III
PRTM 398 Creative Inquiry—PRTM III
PRTM 403 Elem of Rec/Pk Plan
PRTM 404 Field Training I
PRTM 405 Field Training II
PRTM 407 Pers Admin In PRTM
PRTM 409 Rec Research
PRTM 416 Leisure and Aging
PRTM 417 TR Processes I

PRTM 418 TR Processes II
PRTM 419 TR and Disability
PRTM 420 TR Trends and Issues
PRTM 421 Rec Fin Resc Mgt
PRTM 430 World Geog Parks
PRTM 431 Methods Envir Inter
PRTM 446 Commuity Tourism
PRTM 447 Perspect Intl Travel
PRTM 455 Adance Program Planning
PRTM 460 Leisure Across Life
PRTM 474 Adv Rec Resource Mgt
PRTM 483 Golf Club Mgt. and Operations
PRTM 490 SR Independent Study
PRTM 495 PGM Seminar IV
PRTM 498 Creative Inquiry—PRTM IV
PRTM 621 Rec Fin Resc Mgmt
PRTM 630 World Geog Parks
PRTM 631 Methods Envir Inter
PRTM 801 Phil Found of PRTM
PRTM 803 Sem Rec & Park Admin
PRTM 804 Independent Study
PRTM 805 Internship
PRTM 806 Special Problems
PRTM 807 Recreation Behavior
PRTM 808 Behavioral Aspects
PRTM 811 Research Methods
PRTM 843 Tourism Analysis
PRTM 891 Masters Research
PRTM 900 Selected Topics
PRTM 908 Advanced Topics
PRTM 910 Research Seminar
PRTM 911 Professional Issues
PRTM 991 Doctoral Research

L S 100 Adv. Ult Frisbee
L S 100 Adv. Tope Rope
L S 100 Aikido II
L S 100 Belly Dance II
L S 100 Disc Golf
L S 100 Enviro Sculpture
L S 100 Forestry Skills
L S 100 Freshman Outdoor
L S 100 Intermediate Pilates
L S 100 Marathon Training
L S 100 Middle East Dancing
L S 100 Photography

L S 100 Sport Kenjitsu
L S 100 Training Principles
L S 100 Women's Golf
L S 100 Women's Racquetball
L S 100 Women's Riflery
L S 101 Challenge Rec Act
L S 113 Wood Carving
L S 126 Group Initiatives
L S 133 Women's Shotgun
L S 141 Top Rope Climbing
L S 143 Mountain Biking
L S 145 Camping/Backpacking
L S 156 Riflery
L S 157 Shotgun Sports
L S 158 Archery
L S 159 Hunting Traditions
L S 161 Turkey Hunting
L S 164 Whitewater Kayaking
L S 165 Inland Kayak Touring
L S 173 Bass Fishing
L S 175 Fly Fishing
L S 176 Beginning Fly Tying
L S 179 Scuba I
L S 185 Bowling
L S 187 Frisbee Sports
L S 189 Tennis
L S 194 Racquetball
L S 195 Inter Racquetball
L S 196 Intro to Billiards
L S 198 Golf
L S 199 Intermediate Golf
L S 204 Soccer
L S 210 Learn to Dance
L S 211 Belly Dance
L S 218 Ballroom Dance
L S 219 Country West Dance
L S 220 Shag
L S 221 Intermediate Shag
L S 222 Advanced Shag
L S 227 Intro to Swing Dance
L S 228 Intermediate Swing
L S 229 Advanced Swing Dance
L S 232 Core Training
L S 235 Basic Yoga
L S 236 Power/Ashtanga Yoga
L S 237 Kripalu Yoga

L S 238 Vinyasa Flow Yoga
L S 242 Meditation and Relax
L S 245 Pilates
L S 251 Running and Jogging
L S 258 Self-Defense
L S 264 Aikido
L S 266 Hapkido
L S 270 Sports Officiating
L S 275 First Aid/CPR
L S 276 Pro CPR/First Aid
L S 277 Lifeguarding
L S 278 Wilderness First Aid
L S 291 Outdoor Leadership