

Education

Information Access Policy

Clemson University Libraries

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I. Purpose: To support research, teaching, and information needs associated with the degree programs in the Eugene T. Moore School of Education. The School of Education prepares teachers, counselors, and leaders for the K-12 schools and training and development specialists for business and industry.

A. Curriculum

1. The Teacher Education Programs are designed to expose students to a “broad general education through liberal arts and science courses, develop depth of knowledge in the teaching area, gain an understanding of the historical, philosophical, and psychological backgrounds of American education, and acquire knowledge of and skill in effective teaching techniques.”

Degree programs offered:

Bachelor of Arts

Early Childhood Education (Pre-K-3)
Elementary Education (1-8)
Special Education (K-12)
Secondary Education (9-12) – teaching areas in English, History,
Mathematics, Modern Languages, Political Science,
Economics, Psychology, Sociology

Bachelor of Science

Mathematics Teaching (9-12)
Science Teaching (9-12) – teaching areas in Biological Sciences,
Physical Sciences
Agricultural Education (9-12)
Athletic Leadership (minor)

2. Graduate programs in Teacher Education and Leadership, Technology, & Counselor Education lead to the following degrees:

Master of Education

Special Education
Clinical and Mental Health Counseling
School Counseling
Student Affairs
Human Resource Development
Administration & Supervision
Teaching and Learning
Early Childhood Education

Master of Agricultural Education
Educational Specialist: Administration and Supervision
Master of Arts in Teaching (MAT)
Middle Level Education
Secondary Math and Science

Doctor of Philosophy

Curriculum & Instruction
Educational Leadership

B. Users

1. Primary Users: Students in the School of Education

Undergraduate: 795

Graduate: 650

Faculty: 102

Total: 1547 (Clemson University Fact Book, Fall 2012)

2. Secondary Users:

Non-education students, both graduate and undergraduate

All teaching faculty & staff

Consortium patrons: interlibrary loan borrowers, students from schools
with reciprocal borrowing agreements

Local schoolteachers

Members of the general public with an interest in teaching and education
issues.

II. Scope of In-House Collection

The primary Education collection is housed in the R.M. Cooper Library. There is also a smaller collection of materials available in the Tillman Media Center. Materials for the circulating collection in both areas will be evaluated and selected by the Education librarian. The Head of Reference will select materials for the reference collection.

A. Format Guidelines

1. Print Sources

Books and journals will be the formats collected. Books accompanied by computer disks or CD-ROMs may also be selected.

2. Electronic Sources

Electronic sources for Education research will be purchased if funds are available.

B. Language Guidelines

English will be the primary language of material selected.

C. Geographical Guidelines

Primary emphasis is on educational methods and approaches used in the United States.

D. Chronological Guidelines

Selection will focus on current, up-to-date information. Important new works about the history of education may be selected.

E. Publication Date Guidelines

The selector will purchase books published within the past two years. Exceptions may include books requested by faculty members or books highly recommended in a review source.

F. Types of Materials Included in the Collection

Almanacs and Yearbooks: Purchased for the Reference collection.

Bibliographies: Narrow subject scope bibliographies will be selected for topics that either do not have a large representation in the collection *or* for topics that have generated a prolific amount of literature.

Biographies: Collections of biographical sketches are usually purchased for the Reference collection. The biographies of notable educators may be selected for the general collection.

Career guidance materials: Guides for careers in education, counseling, and human resource development and job-seeking books for related fields may be purchased. Directories that list employers and internship possibilities for these fields may also be purchased for the Reference collection.

Databases: Electronic databases that can be used to locate journal articles and other publications for education research will be purchased with Online, Reference, and/or Serial funds.

Dictionaries: Purchased for the Reference collection.

Directories: Purchased for the Reference collection.

Encyclopedias: New editions and new titles will be purchased for the Reference collection. Older editions of encyclopedias may be retained in the circulating collection.

Handbooks and Manuals: Current, authoritative handbooks and manuals may be purchased to support the curriculum.

Journals: Every effort will be made to maintain current journal subscriptions and to add new titles as funds allow. Evaluation tools, such as faculty surveys and theses citation analysis, will be used to identify core journals and faculty/graduate student favorites to ensure they remain in the collection.

Electronic Journals: If a journal subscription is available in electronic format, the Library will provide access through the Electronic Journals page. New subscriptions will be in electronic form whenever possible.

Periodical Indexes: The library retains current subscriptions to the following indexes and abstracts that can be used for education research: Education Index, Physical Education Index, and Social Sciences Index.

Theses and Dissertations: The library will retain two copies of all theses and dissertations written for degrees at Clemson University: one copy in Cooper Library, one in Special Collections. Graduate publications from other institutions may be obtained through Interlibrary Loan.

Juvenile Books: K-12 books to support courses in children's literature, reading, and elementary education will be selected by the Literature librarian and purchased with the

Juvenile Fund. Juvenile books requested by Education faculty may be purchased with Education funds if necessary.

G. Types of Materials Excluded

Textbooks: Textbooks used in classes taught at Clemson University will not necessarily be purchased. Other textbooks may occasionally be purchased if they support the curriculum.

Audiotapes, Videotapes, DVDs: Will not make an effort to purchase unless specifically requested by a faculty member.

Curriculum Materials: Materials such as teacher supplies and curriculum materials to be used during field experiences will be collected for the Tillman Media Center.

H. List of Core Journals*

Academe
American Educational Research Journal
American Journal of Education
American Journal on Mental
Retardation
Chronicle of Higher Education
Comparative Education Review
Early Childhood Research Quarterly
Education
Educational Administration Quarterly
Educational Technology Research &
Development
Elementary School Journal
English Journal
Exceptional Children
Gifted Child Quarterly
Harvard Educational Review
HR Magazine
Human Resource Management
Journal of Adolescent & Adult Literacy
Journal of Educational Research
Journal of Educational Psychology
Journal of Higher Education
Journal of Negro Education
Language Arts
Language Learning
Peabody Journal of Education
Phi Delta Kappan
Reading Teacher
Reading Research Quarterly
Review of Educational Research
Review of Higher Education
Science Education
Sociology of Education
Teachers College Record
Workforce

*Journals selected from Journals of the Century, Tony Stankus, ed. & Journal Citation Reports, 2003 Social Sciences Edition.

III. Collection Analysis by Subject

A. Library of Congress Subject Headings and Call Number Ranges

Description Call Number

Education (general) L

History of Education LA

Theory & Practice of Education LB

Special Aspects of Education LC

Individual Institutions – United States LD

Student Fraternities & Societies – U.S. LJ

Athletic Leadership

Physical Education & Training GV201-555

Sports, Athletes, Physical Education GV706

Coaching GV711

Sport Law KF3989

Educational Law & Legislation KF4118-4248

Human Resource Development HF5549.5

B. Level of Collecting

Books selected for each program should support the level of the curriculum. For example, books purchased for early childhood education should be at the undergraduate level, since there is no graduate program in this area. Elementary education has both undergraduate and masters-level programs, so books selected should be for both levels. Educational Leadership is only offered at the doctoral level, so books should be advanced-academic research level.

IV. Access to Information not On-Site

A. Interlibrary Loan

The primary access for books and journals not owned or accessible by the Libraries will be Interlibrary Loan. This service is free to Clemson University students, faculty, and staff.

B. PASCAL Delivers

This service provides access to books owned by other academic libraries in the state of South Carolina. It is free to Clemson University students, faculty, and staff.

C. Commercial Document Suppliers

Document delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty or staff if the needed information is not available from interlibrary loan sources.

D. Full-text Article Databases

Many of the article indexes and databases available through the Library's home page include full-text journal and magazine articles. *Professional Development Collection* provides full-text access to over 500 education journals, *Expanded Academic* offers selected education journals, and *General Business File* supports HRD research.

E. Web Sites

There are many excellent resources for education research that can be accessed via the Web. Due to the ephemeral nature of many web sites, a list of sites will not be provided in this document.

V. Monograph Selection Tools

A. Review Sources

Choice

ERIC

Library Journal

Book reviews in core journals

Book reviews in Internet book sites

B. Approval Plans

Approval plans for notification slips is arranged with Yankee Book Press to ensure arrival/notification of titles that fit the needs of the library's circulating collection. The approval plan will be reviewed yearly.

C. Publisher's Catalogs & Publisher's Web Pages

Academic Therapy Pubs <http://www.academictherapy.com/>

American Counseling Assn <http://www.counseling.org/>

ASCA (counseling) <http://www.schoolcounselor.org/>

Brunner-Routledge (counseling) <http://www.brunner-routledge.com/>

Charles C. Thomas <http://www.ccthomas.com/>

Educational Technology Pubs <http://www.bookstoread.com/etp>

Educators Publishing Service <http://www.epsbooks.com/>

Heinemann <http://www.heinemann.com/>

Human Kinetics <http://www.humankinetics.com/>

International Reading Assn <http://www.reading.org/>

Walch Pub <http://www.walch.com/>

Wiley <http://www.wiley.com/>

Jossey Bass <http://www.josseybass.com/>

Erlbaum <http://www.erlbaum.com/>

NAEYC <http://www.naeyc.org/>

NCTE (English) <http://www.ncte.org/>

NCTM (Math) <http://www.nctm.org/>

NSTA (Science) <http://www.nsta.org/>

Anker Pub <http://www.ankerpub.com/>

Prentice Hall <http://www.prenhall.com/>

Pro-Ed <http://www.proedinc.com/>

Research Press <http://www.researchpress.com/>

Routledge <http://www.routledge-ny.com/>

Sage <http://www.sagepub.com/>

ASTD (training) <http://www.astd.org/astd>

SHRM <http://www.shrm.org/>

D. Faculty / Staff / Student Requests

Book, video/dvd, and journal requests received by School of Education faculty members will be given first priority. Graduate and undergraduate students are also encouraged to submit book order requests.

E. Deselection (Weeding) Guidelines

Materials will be considered for removal from the collection or to be sent to our remote storage facility if they:

- are in such bad condition that they cannot be repaired
- are duplicate copies of books that have not circulated in the last 10 years
- are serials (journals) that ceased publication prior to 1970 and have not circulated in over ten years may be evaluated for removal from the collection or for remote storage facilities
- have been superseded by more current editions, contain similar information, are not seminal works or rare editions, and have not circulated in last 10 years
- have a publication date that is older than 20 years and have not circulated in the past 10 years (exceptions will be made for seminal works)
- are in a format that is unusable for patrons
- are serials (journals) that are now available from reliable online vendors

VI. Evaluation Tools

A. Collection Circulation Reports

B. *Journal Citation Reports* of the Social Sciences Citation Index

C. *Books for College Libraries*

D. Faculty Teaching & Research Interests

VII. Collection Assessment & Planning

A. Qualitative Measures

1. Bibliographies

Comparison of our holdings with standard bibliographies, such as *Books for College Libraries*, ACRL lists for special topics, and *Choice* magazine's "outstanding academic books of the year" list.

2. Clemson Benchmark Institutions

Auburn
Purdue
Georgia Tech
Texas A&M
Iowa State
University of California at Davis
Michigan State
Virginia Tech
North Carolina State

3. User Surveys

Surveys should be conducted to determine how Education students and faculty perceive the collection. What do they feel is weak and what is strong about the collection? Surveys could also be used to find out what resources/services users would like added and if there are any they could do without.

B. Quantitative Measures

1. Interlibrary Loan Statistics

Data from 1/1/2009 – 2/1/2011

Article requests:

Faculty/Staff: 92

Graduate Students: 21

Undergraduate Students: 0

Total articles requested: 113

Journals requested more than 5 times/year through ILL:

Journal of College Student Retention

International Journal of Science Education

Educational Policy

Educational Management, Administration, and Leadership

2. Circulation Statistics

Most areas of the primary education collection consistently circulate. While scanning circulation data, it is difficult to identify an area of the teaching and practice of education collection (LB) that does NOT circulate. Listed below are a few of the subject areas that have high levels of circulation (50 or above) over the past 3 years (2000 – 2003).

Call Number Subject

LB1025.3 Teacher effectiveness

LB1027.5 School counseling

LB1028 Educational research

LB1028.3 Educational technology
LB1028.5 Computer-assisted instruction
LB1029 Cooperative education
LB1060 Psychology of learning
LB1051 Educational psychology
LB1065 Motivation
LB1032 Group work in education
LB1573 Teaching reading
LB1576 Language arts / literacy
LB1590.3 Thought and thinking; cognitive learning
LB2341 University administration
LB2343 Counseling in higher education
LB2367 GRE preparation guides
LB2369 Thesis/Dissertation handbooks
LB2805 School management & organization
LB2825 Financial aid
LB3806.36 Charter schools; public vs. private schools
LB3013.3 School violence
LB3051 Educational tests & measurements
LB3609 Academic integrity
LC37-44.3 Home schooling
LC109, LC111 Religion in public schools
LC149-161 Illiteracy