

Economics

Information Access Policy

Clemson University Libraries

Economics Librarian: [K. D. Connor](#)

Written by Jan Comfort, Economics Librarian, Spring 1997

Updated by Kevin Connor, Economics Librarian, Spring 2003

I. **Purpose:** To support research and teaching needs leading to Bachelors and Masters degrees in Economics and the Ph.D. degree in Applied Economics

A. **Curriculum:** The Department of Economics offers two degree paths for undergraduates. The B.A. degree is distinguished by its emphasis on language skills and humanities. The B.S. program emphasizes quantitative skills and preparation for careers in business, law, or graduate study in economics. The M.A. in Economics program includes at least one course in econometrics and a minimum of two courses in economic theory. Program concentrations in financial economics, labor economics, monetary economics, environmental economics, industrial organization, and public sector economics have been designed for students interested in these areas. Both thesis and nonthesis options are available. The Ph.D in Applied Economics is offered in conjunction with the Department of Agricultural & Applied Economics.

Undergraduate Economics Degree Program (from the Undergraduate Announcements)

see

<http://www.registrar.clemson.edu/publicat/catalog/sections/colleges/cbpa/econ.htm>

Undergraduate Courses

see

<http://www.registrar.clemson.edu/publicat/catalog/sections/coi/econ.htm>

Graduate Economics Degree Program and Courses (from the Graduate Announcements) see

<http://www.grad.clemson.edu/catalog/bpa2.html> - Economics

B. **Primary Users:**

| | |
|------------------------|----------------------------------|
| *Undergraduate majors: | 83 BS students enrolled Fall '02 |
| | 46 BA students enrolled Fall '02 |
| *Master's students: | 28 students enrolled Fall '02 |

| | |
|--------------------------------------|-------------------------------|
| *Ph.D. students (Applied Economics): | 59 students enrolled Fall '02 |
| Economics faculty: | 17 (2002/2003) |

* figures from Clemson University Fact Book 2002, published by Clemson University Office of Institutional Research.

C. Secondary Users:

Undergraduate and graduate students majoring in other subjects
Community members

II. Scope of In-House Collection

Collection overlaps with accounting (for tax issues), legal studies and political science (for government and public policy issues), and finance (for real estate, insurance, banking and corporations). Inclusion of material is based primarily on support of academic programs. Many of the needs of the undergraduates are met by the Reference Collection. Selected non-academic current issues at a popular reading level for use in all areas of study are also included.

A. Formats Guidelines

1. Print Resources

Collecting efforts will focus primarily on purchasing print sources (books, journals, and loose leaf materials.) Books accompanied by computer discs will also be selected.

2. Electronic Resources

Electronic information sources are generally very expensive. Therefore, these sources will be evaluated for their wide appeal and will generally be purchased from REF funds.

3. Audio-Visual

Audio and Video tapes will be purchased on a highly selective basis.

B. Language Guidelines

Only English language materials will be purchased.

C. Geographical Guidelines

Generally, information focusing on economic issues involving the United States will be purchased. Topics in international economics will be purchased on a selective basis in support of classes offered.

D. Chronological Guidelines

Selecting will focus on current, up-to-date information. Important newly-published works on the history of economics in the United States will also be selected. Histories of other countries, regions, and economic systems will be purchased on a selective basis. Economics books of historical importance will be selected/retained.

E. Publication Date Guidelines

Generally the selector will purchase materials published within the last two years. Materials requested by a faculty member, or highly recommended in a review source, will also be considered, regardless of publication date.

F. Types of Materials Included in the Economics Collection:

Almanacs and Yearbooks: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Annual Reports: The annual report file contains paper copies of annual reports for the latest 3 years. Companies have been selected because of their size, popularity, or local interest. New reports are requested as needed. Donated reports are added based on the same criteria as the current reports. A large, historic collection of reports is available on microfiche (see SEC File), as well as on LEXIS/NEXIS (see Electronic Databases.)

Bibliographies: Narrow subject scope bibliographies will be selected as appropriate to the focus of the collection.

Biographical Sources: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Career guidance and job-seeking guides: will be purchased for economists only. Books on general career information should be purchased from Ref or Misc funds.

Electronic Databases: Purchased through REF funds. Several of the electronic databases in Reference or on the Libraries homepage are of special interest to economics students:

Econ Lit (on Libraries homepage) indexes over 400 journals related to Economics from 1969 to present.

Moody's Company Data contains financial and company information for an average of 5 years.

ABI/Inform on ProQuest (1986-1997). Subscription cancelled. It was previously underwritten by the Dean of the College of Business and Public Affairs. It contains citations, abstracts, and full-text articles covering a variety of business topics including economics.

General BusinessFile ASAP (on Libraries homepage) contains citations to articles on business topics and businesses, as well as article abstracts, full text articles with graphics, analysts reports and company profiles on many public and private companies.

LEXIS/NEXIS: (on Libraries homepage) SEC filings, Tax accounting files are available, as well as business articles from magazines and newspapers.

Clemson University Information: Any material relating to the College of Business and Behavioral Science will be retained.

Dictionaries: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Directories: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Guidebooks and workbooks: Books which are targeted for practitioners or other business people will be purchased selectively as needed. Books consisting of checklists, or books which are primarily worksheets to fill in, are not appropriate for our audience and will therefore not be purchased.

Handbooks and Manuals: The circulating collection will include current, authoritative handbooks and manuals to support the Reference Collection.

Journals: Every effort will be made to preserve the current journal collection, and to add new titles as funds allow. Because of limited funds, no new journals will be added if they are available electronically in full-text via General BusinessFile. Evaluation tools will be used to identify core journals, to ensure that they will not be cut. As well, core lists from recognized sources, journals deemed important by the Economics faculty, will also be retained.

Online services: See Electronic Databases

Periodical Indexes: Index of Economic Articles in Journals and Collective Volumes, a comprehensive index to literature in the field of economics, and PAIS, an international index to articles in the field of public affairs will be retained.

Textbooks: Textbooks which are used in classes taught at Clemson will not be purchased, unless specifically requested by one of the faculty. Other textbooks may be purchased, if they are deemed appropriate in supporting the curriculum.

III. Primary Subject Classifications, Library of Congress Call Numbers & Collecting Levels

| Subject | Call Number Range | Level of Collecting |
|-----------------------------|------------------------|---------------------|
| Microeconomics | HB172 | grad and undergrad |
| Price Theory | HB135-45, HB221, HB241 | grad and undergrad |
| Macroeconomics | HC51, HG501, HB201-3 | grad and undergrad |
| Financial Economics | HD7102, HG4529-30 | grad and undergrad |
| Labor Economics | HD4901, HD5706-7 | grad and undergrad |
| Government and Business | HD38, HD3611-3616 | grad and undergrad |
| Urban Development Economics | H31, HT123, HT153-66 | grad and undergrad |
| International Economics | HC57, HD69, HF1411 | grad and undergrad |
| Environmental Economics | HC79, HC110, HD85 | grad and undergrad |
| Economic Systems | HB90, HC31-59 | grad and undergrad |
| Econometrics | HB135 | grad and undergrad |
| Mathematical Economics | HB74 | grad and undergrad |
| Economics of Defense | HC60-65 | grad and undergrad |
| Economics Education | H62, HB74.5, HC103 | grad and undergrad |
| Dev. of Economic Thought | HB77-129 | grad and undergrad |

IV. Access to Information not On-Site

A. Interlibrary Loan

The primary access point for books and journals not owned or accessible by the Libraries will be Interlibrary Loan. This service is free to Clemson University students, faculty, and staff. This service is not available to the general public.

B. Commercial Document Suppliers

Document Delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty, or staff, if the needed information is not available from interlibrary loan sources by the deadline needed. This service is not available to the general public.

C. Full-text Databases

Many of the databases offered through the Libraries homepage (<http://www.lib.clemson.edu/er>) include full-text journal, magazine, and newspaper articles.

D. Electronic Journals

The library subscribes to both electronic collections of full-text journals as well as individual full-text journals.

E. Internet Sites

Additional economics-related resources are available on the internet. Good sources include websites from federal, state, and local governments; nonprofit organizations; think tanks; and policy institutes. Guides to internet resources include:

Clemson University Libraries "WWW Sites on Economics" subject page
<http://www.lib.clemson.edu/subjects/economics.htm>

John E. Walker Department of Economics, Clemson University. Click on "Links"
<http://hubcap.clemson.edu/economics/>

V. Selection Tools

A. Review Sources

| | |
|---------------------------------------|-----------------|
| <i>Choice</i> | Z1035. A1 C5 |
| <i>Library Journal</i> | Z671. L698 |
| <i>Journal of Economic Literature</i> | HB1 .J8ec |
| <i>The Business Reader Review</i> | e-mail listserv |

B. Approval Slips

The library receives notification slips for newly published titles meeting our selection criteria from Yankee Book Peddler (YBP). A copy of each slip from is shared with the library representative for input. Slips may be reviewed by any faculty member. Slips for books which were not selected are kept for one year.

C. Publishers' Catalogs

especially:

University of Chicago Press
Oxford University Press
Cambridge University Press
NBER

Harvard University Press
Princeton University Press
MIT Press

D. Faculty and Student Requests

VI. Deselection (Weeding) guidelines

The current phase of weeding the collection of books relating to economics centered on removing duplicate copies of books which had not circulated. Copies of older books were kept for historical research, even if they had never circulated. They receive in-house use, and future projects may involve their use.

VII. Evaluation, Assessment, and Planning Tools

A. SAS Reports

List of titles received in 1993/94 as monographic series Numbers/Percentages of periodical and book titles by call numbers

B. Bibliographies

New Books at Baker Library <http://www.library.hbs.edu/bakerbooks/recent/>
Economics Journals and Serials: An Analytic Guide Ref Z7164.E2 S49 1986
Books for College Libraries Ref Z1039.C65 B67 1988(holdings added 1994)
Harvard Business School Core Collection Ref Z7164.C81 H265 1994

C. Benchmark Institutions (Amigos Reports)

Comparison of CU Libraries' collection to "benchmark" institutions.

Clemson Benchmark Institutions

| | |
|----------------------|-----------------------------------|
| Auburn | Georgia Tech |
| Iowa State | Michigan State |
| North Carolina State | Purdue |
| Texas A&M | University of California at Davis |
| Virginia Tech | |

D. Social Science Citation Index (SSCI) Journal Citation Reports

E. Journal Lists for Indexes and Abstracts

General BusinessFile ASAP (electronic)

Index of Economic Articles in Journals and Collective Volumes Ref Z7164 .E2 A5

PAIS (electronic)

F. Faculty Teaching and Research Interests

Economics Faculty and their research interests

see <http://hubcap.clemson.edu/economics/faculty/intro.htm>

G. Interlibrary Loan Activities

H. Circulation Statistics

Includes using the online catalog to check use of specific titles, as well as analysis of various circulation usage reports.