

Agricultural and Applied Economics

Information Access Policy
Clemson University Libraries

Agricultural and Applied Economics
Librarian: [K. D. Connor](#)

Written by Jan Comfort, Agricultural and
Applied Economics Librarian, Spring 1997
Updated by Kevin Connor, Agricultural and
Applied Economics Librarian, Spring 2003

I. Purpose: To support research and teaching needs leading to the Bachelors and Masters degrees in Agricultural & Applied Economics, and the Ph.D. degree in Applied Economics.

A. Curriculum: The **Bachelor of Science in Agricultural and Applied Economics** degree includes two majors: Agricultural Economics, and Community and Economic Development. The curriculum in Agricultural Economics emphasizes a strong background in economics with applications to agricultural and agriculturally-related businesses. Also included are courses in basic agricultural and biological sciences, liberal arts, and business. All students in the Ag Econ curriculum take a basic set of courses during their freshman and sophomore years. During the junior and senior years each student concentrates in a particular study area. Five emphasis areas are available: Agricultural Business, Economics, International Trade and Development, Production, and Real Estate. The curriculum in Community and Economic Development investigates associations between natural resources and social, economic, and political institutions. The **Master of Science in Agricultural & Applied Economics** program places special emphasis on the economics of agricultural production and marketing, economic development, analysis of government programs and policies, and statistical techniques used in solving economic and institutional problems. The **Ph.D. in Applied Economics** is offered in conjunction with the Department of Economics. This degree emphasizes the application of economic science to the real problems of business and government.

Agricultural & Applied Economics Degree Programs (from the [Undergraduate Announcements](#))

see

<http://www.registrar.clemson.edu/publicat/catalog/sections/colleges/cafls/agecon.htm>

Undergraduate Courses

see

<http://www.registrar.clemson.edu/publicat/catalog/sections/coi/apec.htm>

see <http://www.registrar.clemson.edu/publicat/catalog/sections/coi/crd.htm>

Graduate Economics Degree Program and Courses (from the [Graduate Announcements](#))

see <http://www.grad.clemson.edu/catalog/afls8.htm#aap>

B. Primary Users:

*Undergraduate majors:	
Agricultural Economics	43 students enrolled Fall 2002
Community & Economic Development	15 students enrolled Fall 2002
*Master's students:	15 students enrolled Fall 2002
*Ph.D. students (Applied Economics):	59 students enrolled Fall 2002
Ag & Applied Economics faculty:	21 (2002/2003)

* figures from [Clemson University Fact Book 2002](#), published by Clemson University Office of Institutional Research.

C. Secondary Users:

Undergraduate and graduate students majoring in other subjects.

Community members

II. Scope of In-House Collection

Collection overlaps with agriculture; economics; general business, finance and marketing (for agribusiness and real estate); and legal studies and political science (for community and economic development). Inclusion of material is based primarily on support of academic programs. Many of the needs of the undergraduates are met by the Reference Collection. Selected non-academic current issues at a popular reading level for use in all areas of study are also included.

A. Formats Guidelines

1. Print Resources

Collecting efforts will focus primarily on purchasing print sources (books, journals, and loose leaf materials). Books accompanied by computer discs will also be selected.

2. Electronic Resources

Electronic information sources are generally very expensive. Therefore, these sources will be evaluated for their wide appeal and will generally be purchased from REF funds.

3. Audio-Visual

Audio and Video tapes will be purchased on a highly selective basis.

B. Language Guidelines

Only English language materials will be purchased.

C. Geographical Guidelines

Generally, information focusing on economic issues involving the United States will be purchased. Topics in international economics will be purchased on a selective basis in support of classes offered.

D. Chronological Guidelines

Selecting will focus on current, up-to-date information. Books of historical importance will also be selected/retained.

E. Publication Date Guidelines

Generally the selector will purchase materials published within the last two years. Materials requested by a faculty member, or highly recommended in a review source, will also be considered, regardless of publication date.

F. Types of Materials Included in the Economics Collection:

Almanacs and Yearbooks: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Annual Reports: The annual report file contains paper copies of annual reports, and in some cases proxy statements, 10Ks, 10Qs, etc., for the latest 3 years. Companies have been selected because of their size, popularity, or local interest. New reports are requested as needed. Donated reports are added based on the same criteria as the current reports. A large, historic collection of reports is available on microfiche (see *SEC File*), as well as on *LEXIS/NEXIS* (see [Electronic Databases.](#))

Bibliographies: Narrow subject scope bibliographies will be selected as appropriate to the focus of the collection.

Biographical Sources: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Career guidance and job-seeking guides: will be purchased for *agricultural economists only*. Books on general career information should be purchased from Ref or Misc funds.

Electronic Databases: Purchased through REF funds. Several of the electronic databases in Reference or on the Libraries homepage are of special interest to Agricultural and Applied Economics students:

Agricola contains citations of materials acquired by the National Agricultural Library (NAL) and cooperating institutions, including the American Agricultural Economics Documentation Center (AAEDC).

General BusinessFile ASAP (on Libraries homepage) contains citations to articles on business topics and businesses, as well as article abstracts, full text articles with graphics, analysts reports and company profiles on many public and private companies.

LEXIS/NEXIS: SEC filings, and Tax Accounting files are available, as well as business articles from magazines and newspapers.

Clemson University Information: Any material relating to the Department of Agricultural & Applied Economics will be retained.

Dictionaries: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Directories: Are purchased for the Reference Collection. No effort is made to select beyond the scope of that collection.

Guidebooks and workbooks: Books which are targeted for practitioners or other business people will be purchased selectively as needed. Books consisting of checklists, or books which are primarily worksheets to fill in, are not appropriate for our audience and will therefore not be purchased.

Handbooks and Manuals: The circulating collection will include current, authoritative handbooks and manuals to support the Reference Collection.

Journals: Every effort will be made to preserve the current journal collection, and to add new titles as funds allow. Because of limited funds, no new journals will be added if they are available electronically in full-text via *General BusinessFile*. Evaluation tools will be used to identify core journals, to ensure that they will not be cut. Also, core lists from recognized sources, journals deemed important by the Agricultural and Applied Economics faculty, will also be retained.

Online services: See *Electronic Databases*

Periodical Indexes: *Index of Economic Articles in Journals and Collective Volumes*, a comprehensive index to literature in the field of economics, and *PAIS*, an international index to articles in the field of public affairs will be retained.

Textbooks: Textbooks which are used in classes taught at Clemson will not be purchased, unless specifically requested by one of the faculty. Other textbooks may be purchased, if they are deemed appropriate in supporting the curriculum.

III. Primary Subject Classifications, Library of Congress Call Numbers & Collecting Levels

Subject	Call Number Range	Level of Collecting
Agriculture	HD1401 - HD2210; HD9000 - HD9490	grad and undergrad
Commodities	HF1040 - HF1054	grad and undergrad
Environmental Economics	HC79; HC110; HD85	grad and undergrad
International Economics	HC57; HD69; HF1411	grad and undergrad
Rural Industry	HD2330	grad and undergrad
Rural Sociology	HT401 - HT485; HM35	grad and undergrad
Regional Planning	HT390 - HT395	grad and undergrad
Urban Sociology	HT101 - HT351	grad and undergrad

IV. Access to Information not On-Site

A. Interlibrary Loan

The primary access point for books and journals not owned or accessible by the Libraries will be Interlibrary Loan. This service is free to Clemson University students, faculty, and staff. This service is not available to the general public.

B. Commercial Document Suppliers

Document Delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty, or staff, if the needed information is not available from interlibrary loan sources by the deadline needed. This service is not available to the general public.

C. Full-text Databases

Many of the databases offered through the Libraries homepage (<http://www.lib.clemson.edu/er>) include full-text journal, magazine, and newspaper articles.

D. Electronic Journals

The library subscribes to both electronic collections of full-text journals as well as individual full-text journals.

E. Internet Sites

Additional agricultural and applied economics-related resources are available on the internet. Good sources include websites from federal, state, and local governments; nonprofit organizations; think tanks; and policy institutes. Guides to internet resources include:
 Clemson University Libraries "WWW Sites on Economics" subject page
<http://www.lib.clemson.edu/subjects/economics.htm>
 Clemson University Libraries "Agriculture Links" subject page
<http://www.lib.clemson.edu/subjects/agricult.htm>
 Clemson University Agricultural & Applied Economics Extension page
<http://cherokee.agecon.clemson.edu/extindex.htm>

V. Selection Tools

A. Review Sources

<i>Choice</i>	Z1035. A1 C5
<i>Library Journal</i>	Z671. L698
<i>Journal of Economic Literature</i>	HB1 .J8ec

B. Approval Slips

The library receives notification slips for newly published titles meeting our selection criteria from Yankee Book Peddler (YBP). A copy of each slip from is shared with the library representative for input. Slips may be reviewed by any faculty member. Slips for books which were not selected are kept for one year.

C. Publishers' Catalogs

D. Faculty and Student Requests

VI. Deselection (Weeding) guidelines

The current phase of weeding the collection of books relating to economics centers on removing duplicate copies of books. Copies of older books were kept for historical research, even if they had never circulated. They receive in-house use, and future projects may involve their use. The current weeding project is focusing on journals no longer received. SAS reports are being used to target journals for evaluation to determine if they should be kept, stored remotely, or weeded (discarded).

VII. Evaluation, Assessment, and Planning Tools

A. SAS Reports

List of titles received in 1993/94 as monographic series
Numbers/Percentages of periodical and book titles by call numbers

B. Bibliographies

New Books at Baker Library

<http://www.library.hbs.edu/bakerbooks/recent/>

Economics Journals and Serials: An Analytic Guide Ref Z7164.E2 S49
1986

Books for College Libraries Ref Z1039.C65 B67 1988(holdings added
1994)

Harvard Business School Core Collection Ref Z7164.C81 H265 1994

C. Benchmark Institutions (Amigos Reports)

Comparison of CU Libraries' collection to "benchmark" institutions.

Clemson Benchmark Institutions	
Auburn	Georgia Tech
Iowa State	Michigan State
North Carolina State	Purdue
Texas A&M	University of California at Davis
Virginia Tech	

D. Social Science Citation Index (SSCI) Journal Citation Reports

E. Journal Lists for Indexes and Abstracts

General BusinessFile ASAP (electronic)

Index of Economic Articles in Journals and Collective Volumes Ref Z7164
.E2 A5

PAIS (electronic)

F. Faculty Teaching and Research Interests

Agricultural & Applied Economics Faculty and their research interests
see <http://cherokee.agecon.clemson.edu/faculty.htm>

G. Interlibrary Loan Activities

H. Circulation Statistics

Includes using the online catalog to check use of specific titles, as well as
analysis of various circulation usage reports.